

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

Internal Memorandum

TO: Deans & CoDs

FROM: Registrar (AA)

REF: EU/AA/CTEE/13

DATE: 12th February 2024

RE: REMINDER - CLOSURE OF PORTAL

This is to remind you that the Portal for registration of Semester II, 2023/2024 Academic Year and Retakes closes today, Monday, 12th February 2024 at 11.59 p.m.

You are advised not to process any retake application beyond the deadline.

Dr. Maurice O. Udoto

Ag. Deputy Registrar (Academic Affairs)

FOR: REGISTRAR (ACADEMIC AFFAIRS

c.c.

VC

DVC (AA)